

NOTICE OF MEETING

JOINT MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE

**Thursday, 12th July, 2018, 7.30 pm, or on the rise of the meeting of
the APPCT Consultative Committee - The Londesborough Room,
Alexandra Palace Way, Wood Green, London N22**

Statutory Advisory Committee Members:

Councillors Lucia das Neves, Josh Dixon, Scott Emery, Justin Hinchcliffe,
Adam Jogee, Khaled Moyeed and Yvonne Say.

Jane Hutchinson (Alexandra Residents Association), Ken Ranson (Bounds Green &
District Residents Association), Duncan Neill (Muswell Hill & Fortis Green
Association), Kevin Stanfield (Palace Gates Residents Association), Elizabeth
Richardson (Palace View Residents Association), David Frith (The Rookfield
Association), Jason Beazley (Three Avenues Residents Association), and Jim Jenks
(Warner Estate Residents Association).

Consultative Committee Members:

Councillors Dana Carlin, Nick da Costa, Erdal Dogan, Bob Hare, Anne Stennett and
Sarah Williams.

Gordon Hutchinson (Friends of Alexandra Park), John Wilkinson (Alexandra Palace
Allotments Association), Hugh Macpherson (Alexandra Palace Organ Appeal), John
Thompson (Alexandra Palace Television Group), Dermot Barnes (Alexandra
Residents Association), Jacob O'Callaghan (Alexandra Park & Palace Conservation
Area Advisory Committee), Jonathan Smith (Campsbourne School), Nigel Willmott
(Friends of the Alexandra Palace Theatre), David Cole (Heartlands School), Rachael
Macdonald (Hornsey Historical Society), Duncan Neil (Muswell Hill & Fortis Green
Association), John Boshier (Muswell Hill Metro Group), Val Paley (Palace View
Residents Association), Frances Hargrove (St Mary's CE Primary School) and
Richard Hudson (Warner Estate Residents Association).

1. APPOINTMENT OF CHAIR FOR MUNICIPAL YEAR

To appoint a chair for the Joint Statutory Advisory and Consultative
Committee.

2. APPOINTMENT OF VICE-CHAIR FOR THE MUNICIPAL YEAR

To appoint a Vice-Chair of the Joint Statutory Advisory and Consultative Committee.

3. FILMING AT MEETINGS

Please note this meeting may be filmed or recorded by the Council for live or subsequent broadcast via the Council's internet site or by anyone attending the meeting using any communication method. Although we ask members of the public recording, filming or reporting on the meeting not to include the public seating areas, members of the public attending the meeting should be aware that we cannot guarantee that they will not be filmed or recorded by others attending the meeting. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

The Chair of the meeting has the discretion to terminate or suspend filming or recording, if in his or her opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual, or may lead to the breach of a legal obligation by the Council.

4. URGENT BUSINESS

The Chair will consider the admission of any late items of Urgent Business. (Late items of Urgent Business will be considered under the agenda item where they appear. New items of Urgent Business will be dealt with under item 12 below).

5. APOLOGIES FOR ABSENCE

6. DECLARATIONS OF INTEREST

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct

7. MINUTES (PAGES 1 - 4)

- i. To approve the minutes of the informal Joint Statutory Advisory and Consultative Committees held on 23rd January.

8. INDUCTION BRIEFING (PAGES 5 - 10)

9. CREATIVE LEARNING ZONE LISTED BUILDING CONSENT (PAGES 11 - 12)

10. NON-VOTING BOARD MEMBERS FEEDBACK

11. ITEMS RAISED BY INTERESTED GROUPS

12. NEW ITEMS OF URGENT BUSINESS

To consider any items admitted at item 4 above.

13. DATES OF FUTURE MEETINGS

15 October 2018
29 January 2019
25 April 2018

Philip Slawther, Principal Committee Co-ordinator
Tel – 020 8489 2957
Fax – 020 8881 5218
Email: philip.slawther2@haringey.gov.uk

Bernie Ryan
Assistant Director – Corporate Governance and Monitoring Officer
River Park House, 225 High Road, Wood Green, N22 8HQ

Wednesday, 04 July 2018

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MINUTES OF THE MEETING OF THE JOINT MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE HELD ON TUESDAY, 23RD JANUARY 2018, 19:00.

PRESENT:

Consultative Committee Members:

Councillors: Joanna Christophides, Bob Hare, Jennifer Mann, Ann Waters and Charles Wright.

John Wilkinson (AP Allotments Association), Hugh Macpherson (AP Organ Appeal), John Boshier (Muswell Hill Metro Group), Richard Hudson (WERA), Gordon Hutchinson (Chair), Rachael Macdonald (Hornsey Historical Society), Val Paley (Palace View RA), Nigel Willmott (Friends of AP Theatre), Dermot Barnes (Alexandra RA), Jacob O'Callaghan (APP Conservation Advisory Area Advisory Committee) and Duncan Neill (Muswell Hill & Fortis Green Association).

Statutory Advisory Committee Members:

Councillors: Mark Blake, Adam Jogee, Viv Ross, Joanna Christophides, Jennifer Mann, Bob Hare, Ann Waters and Charles Wright.

Jane Hutchinson (Alexandra RA), Elizabeth Richardson (Palace View RA), David Frith (The Rookfield Association), Jason Beazley (TARA), Jim Jenks (WERA) & Kevin Stanfield (Palace Gates RA).

73. FILMING AT MEETINGS

The Chair referred Members present to agenda Item 1 as shown on the agenda in respect of filming at this meeting, and Members noted the information contained therein'.

74. APOLOGIES FOR ABSENCE

Apologies for absence were noted for Cllr Stennett, Cllr Mitchell, Cllr Claire Bull and Cllr Patterson.

75. DECLARATIONS OF INTEREST

There were no declarations of interest.

76. URGENT BUSINESS

There were no items of urgent business.

77. MINUTES

RESOLVED

- I. That the minutes of the informal Joint Statutory Advisory and Consultative Committees held on 3rd October 2017 be approved as an accurate record of the meeting.
- II. That the minutes of the meeting of the Alexandra Palace and Park Board held on 2nd November be noted.

78. CHIEF EXECUTIVE OFFICER'S REPORT

RECEIVED the report of Louise Stewart, Chief Executive Officer (CEO), Alexandra Park and Palace.

The following matters arose from the discussion of the report:

- a. Governance report – In response to a suggestion that the SAC should be wound up instead of the CC, the CEO acknowledged this suggestion, advising that the report did not recommend any changes to the composition of the SAC. The CEO advised that the SAC provided a forum to engage with surrounding residents associations and that the Palace valued having a good working relationship with its neighbours.
- b. East Wing Restoration Project – In response to a question, the Deputy CEO advised that the East Wing was due to be ready in summer 2018 but that the public opening would be later than that, possibly autumn.
- c. In response to a question on the Listed Building Consent for the lighting of the mast, the CEO advised that the condition of it being lit no more than 120 times a year was agreed with the Planning Authority and that the Palace was responsible for monitoring this.
- d. The Committee was advised that the majority of the work to the East Court was being done to the inside of the building but that there was some fabric repair being undertaken to the outside.
- e. The Committee noted that the Learning and Participation team were being renamed the Creative Learning Team which seemed to have more resonance with funders. In response to a query, the Committee was advised that the head of the CLT was Mark Sibble who had a background as a teacher and had also ran a theatre as well as working as an assessor for the Arts Council.
- f. BBC Studios – The CEO acknowledged the offer from the APP Conservation Area Advisory Committee to assist in the development of the BBC Studios project and agreed to put the offer to the Board.
- g. The Clerk agreed to circulate an electronic version of the BBC Studios Forward Plan to all members of the JSAC/CC. **(Action: Clerk).**

- h. In response to a query, the CEO advised that the input of other media outlets had been sought in the project and not just the BBC.
- i. West Yard Storage Project – In response to a question, officers were advised that the West Yard was not yet in use, but that any additional costs from the delay and continued off-site storage was being met by the contractor.
- j. Events – Some Members of the Committee advised that they had not received a letter outlining the details of the arts festival.
- k. The CEO acknowledged that there were no plans to pursue zip wire proposals at this time.
- l. In response to a question, the CEO advised that access was monitored during indoor events and that any offensive behaviour or costumes would be dealt with by security staff.
- m. New Year's Eve Road Closure – In response to a question from the Committee, it was noted that the overall level of anti-social behaviour experienced was considerably reduced from previous years. However, instances of anti-social behaviour did still occur.
- n. Park Update – The CEO advised that poor drainage was an ongoing issue, particularly during winter but that there had also been a water leak which had exacerbated problems. The leak had now been fixed. The CEO agreed to speak the Parks Manager and feedback on what was being done to address the drainage issues and accumulation of puddles. **(Action: Louise Stewart)**.
- o. Drone Policy – The CEO clarified that although drone competitions had taken place inside the Palace, the policy stipulated that it was not permitted to fly a drone on or over the Park or Palace without the written permission of the Trustees.
- p. A member of the Committee enquired whether drones could be allowed in the park but only in a prescribed area at a prescribed time. The CEO suggested that she would take that feedback to the Board but commented that it was unlikely to be popular with other park users.

79. ARTS FESTIVAL

The Committee received a verbal update from Simon Fell, Director of Event Operations on the proposed arts festival event. The Committee was advised that APPCT were developing plans to hold an arts festival called Kaleidoscope on 21st July 2018. The event would take place across the south slopes and inside the Palace. The event would be limited to 15k tickets and early bird tickets would cost £40 for adults and £15 for children.

In response to the discussion following the presentation, the below points were noted:

- a. It was proposed that there would be a road closure in place for Alexandra Palace Way from the Thursday through to the Sunday.
- b. Attendance would be lower than the Reb Bull Soap Box Derby.
- c. In response to a question, the Committee was advised that no decision had been made on whether the Summer Festival would also be held this year. It was a decision that the Board would make in due course.
- d. In response to a query about contingency planning in the case of bad weather, the Committee was advised that given the level of logistical planning involved, it wouldn't be possible to move the outside stages inside.

- e. In response to concerns about noise levels, the Committee was advised that 75 decibels was the limit as per the licensing conditions but that staff would be making every effort to keep noise to a lower level. The sound would be directed away from the building and the noise monitoring phone line would be manned throughout the event.

80. NON-VOTING BOARD MEMBERS FEEDBACK

Nigel Wilmott fed back to the Committee on the APPCT Board meeting on 2nd November 2017. The Committee was advised that the planning response prepared in relation to the Haringey Heartlands development would be used as the basis for APPCT's response to other similar developments, particularly those submitted as part of the Wood Green Area Action Plan.

81. ITEMS RAISED BY INTERESTED GROUPS

None.

82. NEW ITEMS OF URGENT BUSINESS

N/A

83. DATES OF FUTURE MEETINGS

There were no further meetings in the current municipal year.

CHAIR: Gordon Hutchinson

Signed by Chair

Date

Alexandra Palace

Briefing note: Advisory and Consultative Committee briefing

Date: July 2018

1. Introduction to Alexandra Park and Palace Charitable Trust

Alexandra Park was opened in 1863 as a leisure destination. The original parkland was landscaped by Alexander McKenzie as a centre for education and entertainment and to provide a green oasis for Londoners.

Alexandra Palace was opened in 1873. Built as the ‘People’s Palace’, this remarkable seven-acre Grade II listed building remains one of London and the UK’s most iconic structures and enjoys global recognition as the birthplace of television.

Today Alexandra Palace is surrounded by 196 acres of Grade II listed parkland and offers unprecedented views of the city. The multi-award winning destination maintains its original enterprising spirit by hosting an eclectic mix of live music, sport, cultural and leisure events, formal and informal recreation and enjoyment throughout the year, inside and out.

Alexandra Park and Palace was placed in trust by Act of Parliament in 1900. The Charity was effectively created when the Park and Palace were placed in Trust. Several Acts since have conferred further powers or enacted amendments.

In 1980 the functions of the trustees were transferred to Haringey Council, making it the Corporate Trustee. A further Act was passed in 1985 amending the previous legislation. The 1985 Act is a consolidation of the previous Acts and acknowledges the transfer of the functions of the Trustees from the Greater London Council to Haringey Council.

The Charitable Assets of the Park and Palace have been designated as a Local Nature Reserve, it is covered by several Statutory Conservation areas, it is also designated Metropolitan Open Land. Byelaws were established in 1929 and are still in force.

In recent years the Trust has successfully attracted restoration funding and has embarked upon a programme of fundraising for the longer term. Whilst financial sustainability has not yet been achieved it is less of a distant reality than it was a decade ago.

1.1 The functions of the Trustees are detailed in the 1900 Act and updated in subsequent Acts, the 1985 Act states that:

- The Trustees are under a statutory duty to uphold, maintain and repair the Palace and to maintain the Park and Palace as a place of public resort and recreation and for other public purposes:
- To reconstruct and repair the Palace in a manner which will enable the Trustees to promote the use and enjoyment of the said Park and Palace by the public:
- The Trustees intend in fulfilling their statutory duty under the said trusts to take into account the contemporary needs of the public:
 - They shall maintain, uphold and improve the existing theatre in the Palace...
 - They may let or license at the best rent that can reasonably be obtained any portion of the Park and Palace (subject to any covenants and conditions)...
 - They may close any part of the Palace and Park for not more than fourteen days in any one year

- They may sell, let or otherwise dispose of the whole or any part of, or the whole or any part of any interest in land acquired by them after the passing of the 1985 Act together with any building or buildings erected thereon but may not without further authorisation dispose of property acquired pre 1985
*(Alexandra Park and Palace Act, 1985, Chapter xxiii)*¹

1.2 Alexandra Park and Palace Charitable Trust (APPCT) is a charity registered with the Charity Commission. The Charity encompasses the assets of Alexandra Park and Palace and the functions of the Trustees.

The Trust is responsible for the care and maintenance of the Park and the Palace. It is a challenging task, overcoming the dereliction of decades, backlog of repairs and ongoing maintenance to keep both safely open for the public to enjoy.

The Trust aims to maintain and strengthen this proud and iconic landmark destination as a successful, valuable and sustainable asset for all, including our local community and stakeholders.

The Trust delivers charitable activities, including maintaining, restoring and repairing the Park and Palace, delivering a creative learning programme and volunteering programme.

The Trust is required by charity legislation and regulation to contain activities considered 'commercial' within a trading subsidiary to protect the assets from the risks associated with trading. Our trading subsidiary, Alexandra Palace Trading Ltd, (APTL), is wholly owned by the Trust and donates its taxable profit to the Trust in the form of Gift Aid. These activities include events, entertainment, and leisure and hospitality activities. The activities support the charitable purposes by providing not just essential resource to the Trust but enlivening the venue for the purposes of its creation and encouraging a broad cross section of the public to access and enjoy it.

2. The Trustee Board and functions

Haringey Council discharges its duties as Corporate Trustee via a Council Committee, the Trustee Board, to which it delegates its power and authority as Trustee. The Charity is subject to general UK law including company law, in relation to its trading subsidiary.

2.1 Trustee Board remit - To discharge the trustee functions.

The Council's functions as statutory trustee of the Alexandra Palace and Park charitable trust are discharged by the Alexandra Palace and Park Board.

To fulfil the functions, powers and duties of the Council as Trustee of Alexandra Palace and Park under the Alexandra Park and Palace Acts and Order 1900 to 1985 and, without prejudice to the generality of this, these functions include:

- *The duty to uphold, maintain and repair the Palace and to maintain the Park and Palace as a place of public resort and recreation and for other public purposes.*

¹ The 1985 Act lists the above and then amends the 1900 Act

- *Acting as the employing body for employees engaged in the working of the Trust at Alexandra Palace, and to be responsible for the setting of staffing policies, conditions of service and terms of employment of those employees.*
- *In relation to the Trust, being responsible for developing and monitoring the implementation of effective policies and practices to achieve equality of opportunity both for employment and service delivery.*

2.2 Trustee Board Membership

- 6 Council appointees (elected members)
- 3 appointees from the Consultative Committee
- 1 appointee from the Statutory Advisory Committee.

The members appointed by the Council to the Board must always act in the best interests of the Charity, above all other considerations.

The Trust is not required by the Act of Parliament to include any members of the SAC or CC onto the Board. Members of the Board appointed by the Consultative Committee and Statutory Advisory Committee have no voting rights on the Board and have no delegation of authority conferred upon them, other than their own appointing committees' terms of reference.

However, as they are part of the body of the Board, who are considered to have the management and control of the Charity their participation in discussions and decisions could qualify them as Trustees or quasi-trustees. The appointees of the SAC and CC are therefore considered co-optees. Co-optees have no voting rights.

As per the constitution of the SAC and CC committees these representatives have a duty to represent the views of the Committees on the Board and to report back to the Committees from each Board meeting, as stated by the Haringey Council Constitution. This can give rise to conflicts of interest when the best interests of the Charity can be compromised if inappropriate information is disclosed or information disclosed ahead of time.

Co-optee members therefore need to exercise careful judgement to comply with the 'best interests' of the Charity at all times.

3. **The Advisory Committee (SAC)**

The Advisory Committee, often referred to as the Statutory Advisory Committee or SAC was created by the 1985 Act of Parliament amendments.

3.1 Terms of reference

To promote the objects of the Charity and assist the Trustees in fulfilling the trusts by considering and advising the Trustees on the following matters:

- the general policy relating to the activities and events arranged or permitted in the Park and Palace;
- the effects of such activities and events upon the local inhabitants and local environment;
- the frequency of activities and events attracting more than 10,000 people at any one time and the maximum number to be permitted on such occasions;
- the adequacy of car parking arrangements within the Park and Palace so as to avoid overflow into adjoining residential streets;
- any proposals which require planning permission;
- the establishment and maintenance of the Park as a Metropolitan Park;

- the furtherance of recreation and leisure in the Park and Palace.

3.2 Membership

The SAC consists of up to 16 members;

- 8 Council members from the surrounding wards (Alexandra, Bounds Green (formally known as Bowes Park), Fortis Green, Hornsey, Muswell Hill and Noel Park) , and;
- 8 representatives from residents associations which meet specific requirements as set out in the 1985 Act.

3.3 Administration

The SAC is an independent body that can choose how it is to be administrated.

The SAC is an outside body of the Council, currently administered as a Council committee under the Council's committee procedure rules.

The SAC elects a committee chair from its own membership.

The Council is responsible for all aspects of its administration including ensuring annual appointment deadlines are met.

As a Council committee the paperwork for meetings, agendas and minutes are compiled, collated and distributed by the council. The council clerks the meetings.

The SAC elects one of its members onto the APPCT Board annually.

For reasons of convenience the SAC meets jointly with the CC detailed below, under the title of 'Joint consultative committee' as many of the issues for discussion are the same. However as the Trust is required by statute to seek the advice of the SAC on the matters stated above, the SAC meets immediately after the Joint committee to consider its specific advice to the Trustee, as appropriate.

4. **Alexandra Palace and Park Consultative Committee (CC)**

Arising from the Council's role as Trustee of Alexandra Park and Palace the Consultative Committee was created in the 1980s.

4.1 Terms of reference

- To give representatives of appropriate local and national organisations the opportunity of full discussion with members of the Alexandra Palace and Park Board on general matters affecting Alexandra Palace and Park.
- To give members of the Alexandra Palace and Park Board the opportunity of discussing and explaining to the organisations matters affecting the overall policy and efficient management of Alexandra Palace and Park.
- To promote better understanding between members of the Alexandra Palace and Park Board, the Palace Management and local organisations.
- To enable appropriate local (and national) organisations to be fully consulted on decisions of direct concern to them.
- To promote the best interests of the Alexandra Palace and Park as a conservation area.

4.2 Membership

- 6 Councillors who are also the APPCT Trust Board members,
- up to 30 community group representatives.

The CC elects 3 of its members on to the APPCT Board annually, as non-voting members.

4.3 Administration

The CC is a sub-committee of the Trustee Board.

The CC is currently administered as a Council Sub Committee.

The CC elects a committee chair from its own membership.

The Council is responsible for all aspects of its administration, ensuring annual appointment deadlines are met.

As a Council committee the paperwork for meetings, agendas and minutes are compiled, collated and distributed by the council. The Council clerks the meetings.

The CC elects 3 of its members on to the APPCT Board annually, as non-voting members.

For reasons of convenience the CC meets jointly with the SAC detailed above, under the title of 'Joint consultative committee' as many of the issues for discussion are the same.

5. **The Joint Consultative Committee**

As mentioned above the two committees meet together for convenience. The meetings are administered by the Council as per the individual committees. The Chair of the Joint Committee is normally one of either the Chair of the SAC or CC.

6. **Points to remember**

- The Trustee Board has a duty to seek the advice of the SAC and to consult the CC on matters detailed above.
- It is not obliged to follow the advice or consulted opinion of the SAC or CC. The Trustee Board must always put the best interests of the Charity first.
- It is best practice for the Trustee Board to respond to the Committees' advice and consulted opinion.
- The Committee chairs should when providing advice or opinion to the Trust be mindful of the terms of reference of their committees.
- The Trust produces a Trust report from the CEO for meetings to give an update on various aspects of the Trust work, for information. Specific issues for consultation or advice are presented as individual agenda items.

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ALEXANDRA PARK AND PALACE
JOINT MEETING OF THE STATUTORY ADVISORY AND
CONSULTATIVE COMMITTEES
12th JULY 2018

Report Title: Creative Learning Zone – Listed Building Consent application

Report of: Louise Stewart, CEO

Contact: Natalie Layton, Executive Assistant and Charity Secretary
Email: Natalie.layton@alexandrapalace.com , Telephone: 020 8365 4335

Purpose: To seek the views (and the advice of the Alexandra Park and Palace Statutory Advisory Committee) on the proposal to install a creative learning zone in the East Court.

Local Government (Access to Information) Act 1985

N/A

1. Recommendations

1.1 To provide any comments or advice on the report on the creative learning zone installation in the East Court.

2. Creative Learning Zone – Background

2.1 In 2012, when the original brief for the East Wing project was first produced, the Trust's learning activity was fledgling, with modest resource (2 staff) and limited budget. Over the lifetime of the project's evolution (5+ years), and thanks to HLF and Haringey Council's contribution to the project costs, the Creative Learning team, as it is now known, has flourished; school activities are regularly fully-booked (in the last quarter, the Palace welcomed 319 pupils and teachers from Haringey schools) we have a strong and varied pool of 61 dedicated volunteers and we have forged a number of key partnerships with organisations such as BAFTA, Middlesex University, Jacksons Lane and Dementia Action Alliance.

2.2 Combined with the discovery of archive materials in April 2016, the Trust is now able to engage with a wide range of audiences through a range of mediums, revealing the many exciting stories of Alexandra Park and Palace and its reflection of society and impact on people.

2.3 In early 2017, the Trust, with the HLF, undertook a full review of the East Wing project as part of the re-scoping exercise. APPCT were concerned that in line with the original project, the majority of learning and participation would take place in the Transmitter Hall, away from the hub of the refurbished East Wing. As a core aim of the overall project, that being

to “deliver an enhanced and extended learning and community programme through the Activity Plan”, the team felt that there should be a dedicated space within the East Court to deliver creative learning activities.

3. Listed Building Consent Application

- 3.1 The Creative Learning Zone (CLZ) will be located in the NE alcove of the refurbished East Court. As the CLZ is a relatively new addition in the plans for the East Wing, it was not part of the original Listed Building Consent application for the East Wing Restoration Project. Following conversations with Haringey Council’s planning team earlier in the year, it was agreed that a new and separate Listed Building Consent application would be required.
- 3.2 Following the final round of design changes in May 2018 to ensure the project remained within budget, a new Listed Building consent application was submitted via the Planning Portal on 11 June 2018. The application reference is [HGY/2018/1731](#) and the closing date for comments is 13 July 2018.
- 3.3 The Design and Access Statement documents are available on the Council’s website.
- 3.4 Schedule 1, Part III of the Alexandra Park and Palace Act, 1985, gives the Advisory Committee powers to consider and advise the Board on proposals requiring planning permission. Listed building consent is where the planning authority is required to give consent of alterations to a listed building.

4. Design

- 4.1 The Creative Learning Zone has been designed to sensitively ensure the impact on the historic fabric is minimal. The structure is intended to be semi-permanent (with a lifespan of 25 years). The proposed design is relatively simple, allowing the quality of light and the activities that happen within the space to take centre stage.

The Creative Learning Zone will be positioned in the NE Alcove of the East Court. The structure has been set back from the existing columns, capitals and cornice providing separation between the existing fabric from this new installation. By setting the structure back from the existing columns the proposed ten structural columns of the Learning Zone are positioned to be fixed to the new East Court floor slab within the scaffolding board floor finish zone (and not in the concrete floor).

The Learning Zone has been designed to be a simple installation in the East Court, utilising a minimal palette of materials and minimal impact on the existing built fabric. The reduced pallet of materials provides clarity to the installed elements giving the installation an appearance that will clearly distinguish it from the existing fabric, with different surface treatments and colours introduced to enliven the space.

4. Legal Implications

- 4.1 The Council’s Assistant Director of Corporate Governance has not been consulted in the preparation of this report.

5. Use of Appendices

None.